

CHAPTER 9 WORKSHEET

Get Feedback and Cope with Criticism

Reader Feedback Questionnaire

Give this questionnaire to content readers whom you have selected to evaluate and critique your work. This questionnaire will help them to understand the kind of feedback you want from them.

To the reader: Upon reading the author's draft, please respond to the items below, giving honest criticism and frank opinions.

Step 1—Evaluate Structure

Please evaluate the overall structure of the draft and write your responses to the following:

Did the structure seem balanced throughout? Indicate any parts that seem overdeveloped or underdeveloped.

Comment on whether any chapters or sections seem too small or too large.

Step 2—Evaluate Content

Please respond to the following items with respect to content:

Indicate any inconsistencies or contradictions in the author’s message.

Did you understand the author’s purpose? Did the author accomplish the purpose? If not, indicate why not.

Did the author portray a consistent identity and voice throughout? If not, describe the problems you detected.

Please indicate any problems with the logical flow of the content.

Did you detect any gaps or unnecessary redundancies in the content?
If so, where?

Indicate problems with any content that could be misinterpreted, rapidly outdated, or offensive to others.

Did the author communicate in terms that you could understand? If not, what problems did you encounter?

Did you get the feeling the author understood your needs and expectations? If not, how could the author relate to you, as a reader, more effectively?

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Did the author offer adequate proof of assertions? If not, where was the proof inadequate or lacking?

Indicate any factual inaccuracies you found.

Indicate any other general areas of content that could be improved.
